



Navigate With Confidence

## Enrolling in a Course using LOMA's Learning System

If your company allows you to enroll in LOMA courses without the assistance of your Ed Rep – or if you are an Independent student not associated with a LOMA member company – you can use LOMA's Learning System to complete the course enrollment and purchase process.

### Select the course:

1. Log in to [LOMA's learning system](#)
2. Use the Catalog to select the course(s) in which you wish to enroll. [VIEW SCREENSHOT](#)

*For more details about using the Catalog, please see the How To entitled:  
[Using LOMA's Learning System Catalog](#)*

3. If the selected course offers multiple testing options, click Instance Schedule to select your preferred testing option. [VIEW SCREENSHOT](#)
  - The **Self-Proctored Media Type** features end-of-module or end-of-course examinations which are integrated into the course content as part of the learning experience. While these exam components are delivered in a self-proctored (non-supervised) environment, system controls prevent learners from accessing the course materials while taking the exam components. [VIEW SCREENSHOT](#)
  - The **I\*STAR Media Type** features a comprehensive end-of-course examination which must be delivered in an approved proctored (supervised) environment via LOMA's cloud-based I\*STAR exam delivery system. [VIEW SCREENSHOT](#)
4. Click Add to Cart.
5. If you selected the **I\*STAR Media Type**, you will be prompted to also select your preferred Exam Site. The Exam Site is the physical location where you will sit for your proctored I\*STAR exam. [VIEW SCREENSHOT](#)
  - To include 3rd Party Exam Sites, select the checkbox and click the Search icon.
6. Click Save

## Complete your purchase:

1. Click the shopping cart icon in the upper right corner of your screen
2. Review your order, then click Checkout
3. Select your preferred payment method: [VIEW SCREENSHOT](#)
  - **Bill My Company** - If your company has set up direct billing with LOMA, an account code (or codes) will appear next to the 'Bill My Company' field. To use this option, ensure that the radio button next to the 'Bill My Company' field is selected, then choose the correct account code. Click 'Save' to continue.
  - **Credit Card** – To pay for your enrollment using a credit card, select the radio button next to the 'Credit Card (PayFlow Link)' option. Click 'Save' to continue.
4. Click Use This Payment Method
5. Click 'Edit' next to Billing Address to review and update your billing address. Click Save to continue. [VIEW SCREENSHOT](#)
6. Review your order to make sure it is complete and correct.
7. You must accept the Terms and Conditions before clicking Place Order. [VIEW SCREENSHOT](#)
8. For credit card transactions, you will be redirected to a secure third party web site for payment. Enter all required fields for the credit card transaction. Once you have provided all of the required information, click "Pay Now" to continue.
9. You will see an order confirmation notification, order number, and receipt when the order has been processed. You will also receive an email confirmation for your enrollment. [VIEW SCREENSHOT](#)
10. Click Home to return to your home page and begin taking your courses. Your materials will appear in your My Learning.

Screen shots are provided on the following pages to help guide you as you navigate LOMA's learning system.

For additional assistance, please reach out to the LOMA Contact Center at [education@loma.org](mailto:education@loma.org).

## Screenshot #1

LOMA Home My Learning Transcript/Designations Catalog LOMA 281

LOMA  
Navigate With Confidence  
www.loma.org

My Designations

Completed: 0 Started: 9

View All

Announcements

LMS Upgrade coming soon!  
Date: 8/16/2022

View All

My Learning [Find More Training](#)

Title Started/Begins Action

## Screenshot #2

LOMA Learn Manage Catalog Search Catalog

Manage / tester082322c tester082322c / Ed Rep Catalog / LOMA 371 - Risk Management ...

Search Results

**LOMA 371 - Risk Management and Product Development for Life Insurance Companies**

In 1.0 English (United States) Designation Course

Enroll to get started

Instance Schedule

Overview Instance Schedule Save

**Description**

Overview

Solvency and profitability are critical for any insurer, especially in times of sustained low interest rates. Between changes in the overall economic environment and in technology, life insurance companies must pay particular attention to new and emerging risks and shifting customer preferences.

**Risk Management and Product Development for Life Insurance Companies** explains that both risk management and product development are cross-functional endeavors that affect the whole company and the two activities are interconnected. With a holistic picture of risk management and the entire product development process, learners will understand more about the reasoning behind the company's decisions, the structure of a well-designed product, and how their own responsibilities contribute to the achievement of company financial goals.

Study Materials

**Risk Management and Product Development for Life Insurance Companies**  
ISBN 978-1-57974-484-7 Copyright © 2021 LL Global, Inc. All rights reserved.

### Screenshot #3

LOMA Learn Manage Catalog Search Catalog

Manage / tester082322c tester082322c / Ed Rep Catalog / LOMA 371 - Risk Management ...

Search Results

## LOMA 371 – Risk Management and Product Development for Life Insurance Companies

In 1.0 English (United States) Designation Course

Enroll to get started

Instance Schedule

Overview Instance Schedule Save

2 scheduled instances Sort by Date

**LOMA 371 Self-Proctored English**

- Media Type: Self-Proctored
- Delivery Date: Access ends 6 month(s) after enrollment
- Course Materials:
  - LOMA 371 Self-Proctored Course Portal, Risk Management and Product Development for Life Insurance Companies Online

Open for enrollment

Your Cost: \$770.00

Add to Cart

**LOMA 371 I\*STAR English**

- Media Type: I\*STAR
- Delivery Date: Access ends 6 month(s) after enrollment
- Course Materials:
  - LOMA 371 Proctored Course Portal, Risk Management and Product Development for Life Insurance Companies Online

Open for enrollment

Your Cost: \$770.00

Add to Cart

### Screenshot #4

Select Exam Site

Please select an Exam Site and Select Save to continue with your enrollment process. To locate additional Exam Sites, select the checkbox to include 3rd party exam sites.

Search  Include 3rd Party Exam Sites

Exam Site Number	Exam Site Title	Exam Site Address	Exam Site Type
<input checked="" type="radio"/> 02989	LOMA Test Org	6190 Powers Ferry Rd, #600, Atlanta, Georgia, 30339, UNITED STATES	PRM

Showing 1 to 1 of 1 rows

Cancel Save

## Screenshot #5

LOMA Learn Manage Catalog Search Catalog

Payment Method

Bill My Company

**DLTESTAC**  
Account # DLTESTAC

Paid by Check

Credit Card (PayFlow Link)

Use this payment method

Billing Address

Order Summary

Subtotal (1 Items): \$770.00  
Discounts: -\$0.00  
Shipping and Handling: \$0.00  
Taxes: \$0.00

**Order Total: \$770.00**

## Screenshot #6

LOMA Learn Manage Catalog Search Catalog

Payment Method Edit

**DLTESTAC**  
Bill My Company  
DLTESTAC

Billing Address Edit

This address will be used to calculate your sales tax.

6190 Powers Ferry Road  
Atlanta, GA 30339  
UNITED STATES

Order Summary Edit

Title	Quantity	Accounting Code	Price
<b>LOMA 371 I*STAR English</b> Designation Course	1		<b>\$770.00</b>

Accept Terms and Conditions Place Order

Subtotal (1 Items): \$770.00  
Discounts: -\$0.00  
Shipping and Handling: \$0.00  
Taxes: \$0.00

**Order Total: \$770.00**

## Screenshot #7

LOMA Learn Manage Catalog Search Catalog Q 1 ? EE

Payment Method Edit

**DLTESTAC**  
Bill My Company  
DLTESTAC

Subtotal (1 Items): \$770.00  
Discounts: -\$0.00  
Shipping and Handling: \$0.00  
Taxes: \$0.00

**Order Total: \$770.00**

Billing Address Edit

This address will be used to calculate your sales tax.  
6190 Powers Ferry Road  
Atlanta, GA 30339  
UNITED STATES

Order Summary Edit

Title	Quantity	Accounting Code	Price
<b>LOMA 371 I*STAR English</b> Designation Course	1		<b>\$770.00</b>

Accept Terms and Conditions Place Order

## Screenshot #8

LOMA Learn Manage Catalog Search Catalog Q 0 ? EE

Thank you for your order!

Order #329063 Receipt Print

You can assign, transfer, download, or enroll in online items from this page, or the Orders page.

Title	Quantity	Accounting Code	Price
<b>LOMA 371 I*STAR English</b> <b>Enrollment for tester082322c tester082322c</b> Designation Course	1		<b>\$770.00</b>

Paid By

**DLTESTAC**  
Bill My Company  
Account #DLTESTAC

Subtotal (1 Items): \$770.00  
Discounts: -\$0.00  
Shipping and Handling: \$0.00  
Taxes: \$0.00

**Order Total: \$770.00**

View Orders